Please complete and submit to your project manager.

Reporting Period: ☑️ January 1 through June 30 (Due August 1)
☐ July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General report information

1. Project title: Heron Lake Phosphorus Reduction Project 2
2. Project sponsor (Grantee): Heron Lake Watershed District
3. Contact name: Jan Voit, District Administrator
4. E-mail address: jvoit@hlwdonline.org
5. Funding: ☑️ 319 ☑️ CWP ☑️ CWP Loan ☐ Clean Water Fund ☐ Other: 
6. Contract number: SRF0297
7. MPCA Project Manager: Katherine Pekarek-Scott
8. Effective date (mm/dd/yyyy): 7/1/2016
Expiration date (mm/dd/yyyy): 7/18/2019

II. Semi-annual report information

1. Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):

   Objective 2 Task A: Loan program administration
   
   On May 11, 2018, Jan Voit was contacted by Kris Correll, Worthington Federal Savings Bank, regarding the septic system loan on the Scott Johnson property. The property is being sold and the loan will be closed.
   
   Doug Bos contacted Jan Voit on May 15, 2018. He inquired about the remaining balance on his loan. She contacted the Nobles County Auditor-Treasurer's office to get the information and provided it to Mr. Bos.
   
   The payment for the Johnson loan was received on May 22, 2018. The lien release was sent to the bank the same day.
   
   On May 22, 2018, Jan Voit met with Glenn Dicks. She assisted with the application. The bank was contacted regarding the Notice to and Statement of Lien or Mortgage Holder. The landowner approval letter was sent.
   
   On June 19, 2018, Julie Malenke and Doreen Voit-DeWall contacted the HLWD to obtain application forms.

2. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:

   None.

3. Challenges faced (optional):

   None.

4. Summary of monitoring data collected (if applicable):

   n/a
4a. Have all monitoring stations been established in EQuIS?  ☐ Yes  ☐ No  ☐ N/A
4b. Are the data being routinely submitted for storage into EQuIS?  ☐ Yes  ☐ No  ☐ N/A
   If yes, last submittal date (mm/dd/yyyy): _______________________
5. Are the Best Management Practices data being annually entered into eLINK?  ☐ Yes  ☐ No  ☐ N/A
   If yes, date last entered (mm/dd/yyyy): 11/16/2017
6. Describe specific (quantifiable, if possible) results achieved during this period:
   n/a
   Phosphorus Load Reduction: ______________________ lbs./year
   Nitrogen Load Reduction: ______________________ lbs./year
   Sediment Load Reduction: ______________________ lbs./year
7. Did the MPCA execute a change order or amendment for this project during this reporting period?  ☐ No  ☐ Yes  ☐ N/A
   If yes, summarize those changes:
   n/a
8. List anticipated program objectives or tasks to be completed during the next six (6) months please be specific:
   Objective 1 Task A: disburse loan funds
   Objective 2 Task A: complete internal routing for loan applications
   Objective 2 Task B: draft and submit annual report

III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

☐ Expenditure report attached

<table>
<thead>
<tr>
<th>Complete the table below:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total grant amount</td>
<td>$450,000.00</td>
</tr>
<tr>
<td>Total match amount (if applicable)</td>
<td>$5,234.00</td>
</tr>
<tr>
<td><strong>Total project amount</strong></td>
<td><strong>$455,234.00</strong></td>
</tr>
<tr>
<td>Grant expenditures this period</td>
<td>$0.00</td>
</tr>
<tr>
<td>Match expenditures this period (if applicable)</td>
<td>$342.00</td>
</tr>
<tr>
<td>Cumulative grant expenditures to date</td>
<td>$94,481.98</td>
</tr>
<tr>
<td>Cumulative match expenditures to date (if applicable)</td>
<td>$2,393.00</td>
</tr>
<tr>
<td><strong>Total cumulative expenditures to date</strong></td>
<td><strong>$96,874.98</strong></td>
</tr>
</tbody>
</table>

Date form completed (mm/dd/yyyy): 7/5/2018