I. General Report Information

1. Project title: Heron Lake Alternative Tile Intake Cost-share Program

2. Project sponsor: Heron Lake Watershed District

3. Project representative: Jan Voit, District Administrator

4. E-mail address: hlwd@roundlk.net

5. Funding: ☑ 319  ☑ CWP  ☑ Clean Water Legacy/Clean Water Fund  ☑ Other: ____________________________

6. Contract number: CFMS: B48292  PRJ number: 5500-02

7. MPCA Project Manager: Katherine Pekarek-Scott


The following six questions refer to the lists on the Minnesota Pollution Control Agency (MPCA) website following this report form:


10. Primary and Secondary Categories of Pollution:

<table>
<thead>
<tr>
<th>Category (name only)</th>
<th>Primary</th>
<th>Secondary</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture</td>
<td></td>
<td>Non-irrigated Crop Production</td>
<td>N/A</td>
</tr>
</tbody>
</table>

11. Nonpoint Source (NPS) Functional Category:

<table>
<thead>
<tr>
<th>Category (name only)</th>
<th>Primary</th>
<th>Secondary</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMP design/implementation</td>
<td></td>
<td>BMP Performance Assessment</td>
<td>Technical Assistance to State/Local</td>
</tr>
</tbody>
</table>

12. Waterbody type: Lakes - LK, Streams - ST

13. Type of pollutant(s) (use name, not code #s): Algal Growth/Chlorophyll, Nitrate, Nitrogen, Phosphorus, Sedimentation-siltation, pH, Suspended Solids, Total Kjeldahl Nitrogen, Turbidity

14. Ecoregion: Western Corn Belt Plains

15. Hydrologic unit code (12 digits): 071000010701  Latitude-longitude: -95.46/43.85

16. Basin name (check all that apply): Statewide  ☐

☐ Lake Superior
☐ Lower Mississippi/Cedar
☐ Upper Mississippi
☐ Minnesota
☐ Rainy
☐ Red River
☒ Des Moines
☐ Missouri
II. Project Description

1. Project Description Summary (taken from work plan summary) – Include at least two paragraphs that briefly summarize the project scope, the processes and the events that occurred before this reporting period.

The project area encompasses the entirety of Nobles, Jackson, Murray, and Cottonwood Counties in southwestern Minnesota. Land use within the watershed consists primarily of cultivated land in agricultural production.

A diagnostic study completed in 1992 shows that the Heron Lake Watershed District’s (HLWD) major problems are a direct result of drainage and the resulting higher peak and base flows, urban sources of pollution and storm water runoff, and intensive agricultural land use. These same problems are prevalent throughout the four counties within the project area. Since 1997, Carver SWCD has monitored water quality delivered from an open intake versus an alternative tile intake. The findings to date show that an alternative tile intake delivers about 50% less sediment and phosphorus to receiving waters than an open tile intake. That equates to a reduction of 400 pounds of sediment and 0.5 pounds of phosphorus per intake replaced.

The Heron Lake watershed is a subwatershed of the West Fork Des Moines River (WFDMR) watershed, which is one of the ten major drainage basins in Minnesota. The results of a 2001 WFDMR diagnostic study show that about 58,000 tons of total suspended solids, 10 million pounds of nitrogen, and 485,000 pounds of phosphate passed through Jackson, Minnesota (the southernmost site of the study).

The MPCA listed 15 stream reaches in the WFDMR watershed as impaired for bacteria (a human health concern that limits recreational use of the water) and turbidity (a measure of cloudiness of water that affects aquatic life) on the 2002, 2004, and 2006 impaired waters lists. North Heron Lake and South Heron Lake are listed as impaired due to excess phosphorus (which limits both its recreational use and ecological/wildlife function) in 2006. Related to the Heron Lake nutrient impairment is a listing for pH in the Heron Lake outlet.

2. Specific Project Goals – Include numeric, quantifiable goals for environmental improvement, the number of Best Management Practices to be installed, pollutant reductions as well as programmatic and social goals.

   A. Overall Resource Goals: The overall resource goal of this project is to reduce phosphorus and sediment loading to streams and lakes in the project area.

   B. Water Quality Characterization Goals: Alternative tile intakes have been shown to reduce sediment and phosphorus delivery up to 50% as compared to an open tile intake. That equates to a reduction of 400 pounds of sediment and 0.5 pounds of phosphorus per intake replaced.

   C. Preliminary Quantitative Goals: The preliminary quantitative goal of the grant effort is to replace 180 open tile intakes with alternative tile intakes.

Information and Education Goals for Citizens in the Project Area: Information and education goals will be met as HLWD and SWCD Supervisors. The landowner must also sign a Cooperator's Review and Approval Statement. An aerial photo with the approximate location of each inlet and a contractor's estimate will be supplied by the landowner and included with the application form.

3. Methods to achieve Goals:

   Element 1. Install alternative tile intakes

One of the most important long-term efforts of the project partners is to convey information and provide financial resources for residents, which results in the installation of best management practices to improve water quality.

Task A: Explain program requirements

   • HLWD and SWCD staff will explain the program, review the alternative tile intake design specifications with each landowner, and answer questions. Landowners must sign a cost-share assistance agreement that is approved by the HLWD Board of Managers and/or the SWCD Supervisors. The landowner must also sign a Cooperators Review and Approval Statement. An aerial photo with the approximate location of each inlet and a contractor’s estimate will be supplied by the landowner and included with the application form.

Task B: Contractor field checks

   • Alternative tile intake design and specifications will be provided to each contractor performing the installation of these structures. Updates to this design will be provided to each contractor if necessary. All contractors must be checked in the field as they install the first alternative tile intake to determine that each inlet will be constructed according to the required specifications. Field checks will be conducted by HLWD and SWCD staff as needed. After a field check is completed, that contractor may replace an unlimited number of intakes.

Task C: Provide cost-share funds

   • When cost-share is determined and approved by HLWD and SWCD staff, a letter will be sent to each landowner specifying the project location, number of intakes being replaced, and the estimated cost-share amount.

   • Cost-share will be provided by the grant (50%), landowner (25%), and the remaining 25% will be paid by the SWCDs or HLWD.

   • After receipt of the final project bills, HLWD staff will pay cost-share as described above.

Task D: Collect landowner statements

   • Landowners will be contacted with a general survey asking for feedback on the performance of the alternative tile
intakes.

- When possible, landowners will be asked to submit a statement to be used in newsletter articles, district-wide mailings, and on the HLWD website.

**Element 2: Compile, maintain, and evaluate database**

Compile, maintain, and evaluate project-related information for use in reports.

*Task A: Create, maintain, and evaluate database*
- Create spreadsheets that contain transactions associated with alternative tile intake installation including landowner names and addresses, contractors, materials used, and any alterations to the design specifications.
- Evaluate documents created to ensure accuracy.

**Element 3: Project Administration**

Oversee all goals and actions of the Continuation project.

*Task A: Develop project work plan*
- Develop a work plan that directs project implementation.

*Task B: Submit reports*
- Submit semi-annual and annual reports (due August 1 and February 1 respectively) as well as STORET data (as instructed each year) and eLINK information (due February 1) as required by the grant agreement. Provide NRCS with reports.

*Task C: Prepare final report*
- Submit final report no later than 30 days after the close of the project as required by the grant agreement. Provide NRCS with final report.

*Task D: Perform duties not previously specified.*

Complete activities not specifically identified by prior objectives and tasks.

**III. Semi-annual Report Information**

1. **Project activities completed during last six (6) months according to the program elements or tasks:**
   - Element 1. Task A: HLWD and SWCD staff met with individual landowners and explained the rock inlet program. Signups were taken.
   - Element 1. Task B. All contractors installing rock inlets during this reporting period previously completed field checks and were approved to install inlets.
   - Element 1. Task C. Cost-share was determined when the final bills were submitted.
   - Element 1. Task C. One landowner participated in the program and 10 rock inlets were installed.
   - Element 1. Task C. Cost-share payment was made in January 2012.
   - Element 2. Task A. The database was updated to include paid and pending applications. A letter was sent to the applicants with pending contracts to determine whether or not the project was completed.
   - Element 3. Task B. Work on the annual report was completed in January 2012. The report was submitted to MPCA on January 17, 2012.
   - Element 3. Task D. Margaret Peeters created a brochure for the rock inlet grant.
   - Element 3. Task D. Margaret Peeters attended the Fulda Farm, Home, and Garden Show on February 4, 2012. The rock inlet grant brochure was available to the general public at this event.
   - Element 3. Task D. Ross Behrends, Margaret Peeters, and Jan Voit met with Katherine Pekarek-Scott on March 1, 2012 to review the grant work plan.

2. **Challenges faced (optional):**
   - N/A

3. **Summary of monitoring data collected:**
   - No monitoring will be conducted through this grant.

4. **Have all monitoring stations been established in STORET?** ☐ Yes ☐ No ☒ N/A

5. **Is the data being routinely submitted for storage into STORET?** ☐ Yes ☒ No ☐ N/A Last submittal date:

6. **Is the data being annually entered into E-Link?** ☒ Yes ☐ No ☐ N/A Date last entered: 12/30/2011

7. **Identify any significant findings and results of the project to date, as well as any unanticipated findings:**
   - None.

8. **Describe specific (quantifiable, if possible) results achieved during this period:**
   - n/a

   Phosphorus Load Reduction: 5 lbs./year
Nitrogen Load Reduction: n/a lbs./year
Sediment Load Reduction: 4000 lbs./year

9. Summarize any work plan changes:
None.

10. List anticipated activities for next six (6) months:
Element 1. Task A. Advertise funding availability in SWCD offices.
Element 1. Task A. Contact landowners.
Element 1. Task A. Complete paperwork for landowner eligibility.
Element 1. Task B. Rock inlet installation.
Element 1. Task C. Work with partners to ensure cost-share payments are made to qualifying landowners as described in the work plan.
Element 2. Task A. Review spreadsheets, databases, and maps for all projects installed during the grant period.
Element 3. Task B. Complete and submit semi-annual report.
Element 3. Task D. Enter project information into eLINK.

11. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period.
   a) Project flyer.
   b) Summary spreadsheet.

IV. Expenditure Information for this Period

Provide a copy of your work plan budget showing cumulative expenditures and budget balances by work plan objective and task.

☑ Expenditure Report attached

Complete the table below:

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Grant Amount: $36,000.00</td>
</tr>
<tr>
<td>Total Match Amount (if applicable): $46,800.00</td>
</tr>
<tr>
<td>Total Project Amount: $82,800.00</td>
</tr>
<tr>
<td>Cumulative Grant Expenditures through this period: $7,656.07</td>
</tr>
<tr>
<td>Cumulative Match Expenditures through this period: $10,473.23</td>
</tr>
<tr>
<td>Total Cumulative Expenditures through this period: $18,129.30</td>
</tr>
</tbody>
</table>

Date form completed: July 17, 2012

Please submit to: Your project manager