

Please complete and submit to your project manager.

Reporting Period: January 1 through June 30 (Due August 1)
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General report information

1. Project title: South Heron Lake TMDL Implementation
2. Project sponsor (Grantee): Heron Lake Watershed District
3. Contact name: Jan Voit, District Administrator
4. Email address: jvoit@hlwdonline.org
5. Funding: 319 CWP Loan Clean Water Fund Other: _____
6. Contract number: 150061
7. MPCA Project Manager: Katherine Pekarek-Scott
8. Effective date (mm/dd/yyyy): 4/1/2019 Expiration date (mm/dd/yyyy): 8/31/2022

II. Semi-annual report information

1. **Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):**

Objective 4: Grant Administration

The work plan was approved and the official start date for the grant was April 1, 2019. Due to grant start date and delayed spring field work because of wet weather, no work has been started.

2. **List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**

none

3. **Challenges faced (optional):**

n/a

4. **Summary of monitoring data collected (if applicable):**

n/a

4a. **Have all monitoring stations been established in EQUIS?** Yes No N/A

4b. **Are the data being routinely submitted for storage into EQUIS?** Yes No NA

If yes, last submittal date (mm/dd/yyyy): _____

5. **Are the Best Management Practices data being annually entered into eLINK?** Yes No N/A

If yes, date last entered (mm/dd/yyyy): _____

6. Describe specific (quantifiable, if possible) results achieved during this period:

n/a

Phosphorus Load Reduction: _____ lbs./year

Nitrogen Load Reduction: _____ lbs./year

Sediment Load Reduction: _____ lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No Yes

If yes, summarize those changes:

8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):

Objective 2 Task A: Landowner meetings: hold first official landowner meeting

Objective 4 Task A: Draft and submit semi-annual report, begin annual report

III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

Complete the table below:	Amount
Total grant amount	\$122,125.00
Total match amount (if applicable)	\$126,250.00
Total project amount	\$248,375.00
Grant expenditures this period	\$0.00
Match expenditures this period (if applicable)	\$95.82
Cumulative grant expenditures to date	\$0
Cumulative match expenditures to date (if applicable)	\$95.82
Total cumulative expenditures to date	\$95.82

Date form completed (mm/dd/yyyy): 6/10/2019