

**Heron Lake Watershed District**  
**Permit Application**  
Sites smaller than one acre

**Contact Information:**

Landowner Name: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

**Project Information:**

Construction Site Street Address (if applicable)

Construction Site Legal Description (use when street address does not apply)

Address: \_\_\_\_\_

\_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, Section: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Township: \_\_\_\_\_

Project Description: \_\_\_\_\_

Start Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**With this permit application, please include:**

- Designs and/or plans. They must include property lines, existing structures, structures to be built, soil stock piles, and the location of erosion control practices.
- Construction Site Erosion Control Plan (see below).
- Application fee of \$10 and Field Inspection Fee of \$15 (can be one check).

After-the-fact permits will be subject to the application fee and all other costs incurred by the Heron Lake Watershed District. If, in the opinion of the Board of Managers, it is necessary for a consultant to review the application and all exhibits, view the site, and make a report to the watershed district as to the technical implications of the work, costs incurred by the watershed district during this review shall be borne by the applicant. Unless otherwise specified in the permit, works for which the permit are issued shall be completed within two years or an extension must be requested.

**This is not a Wetland Conservation Act Permit. If you believe you might be impacting a wetland area, please contact your local Soil and Water Conservation District office.**

Project is in compliance with HLWD Rules and Regulations.

\_\_\_\_\_  
HLWD Technician Signature                      Date

**Both contractor(s) and landowner(s) are responsible for installing and maintaining erosion control practices, during all phases of construction, until the final stabilization of the site occurs.**

\_\_\_\_\_  
Landowner Signature                      Date

\_\_\_\_\_  
Agent Signature                      Date

**No work requiring a permit shall commence until a permit is issued. The Board of Managers will act on all permit applications within 60 days of receiving the application and required data.**

Return application to:  
Heron Lake Watershed District  
PO Box 345  
Heron Lake, MN 56137

**To be completed by the Watershed District:**

HERON LAKE WATERSHED DISTRICT Permit Number \_\_\_\_\_

In the matter of the application of:

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Pursuant to Minnesota Statutes Chapter 103D, the Permit and Drainage Rules of the Heron Lake Watershed District, and on the basis of the statement and information contained in the permit application submitted by applicant, including all letters, maps, and other supporting data furnished by applicant, all of which are made a part hereof by reference, permission is hereby granted to \_\_\_\_\_ for the purpose of doing the work applied for with the following exceptions, changes, and/or special conditions:

This permit is granted subject to the following provisions:

- This permit is permissive only and shall not release the permittee from any liability or obligation imposed by Minnesota Statutes, Federal Law, or Local Ordinances, and shall be subject to all conditions and limitations now or hereafter imposed by law. The Heron Lake Watershed District makes no representations to the applicant in granting the permit that the proposed work complies or does not comply with the existing law. No liability shall be imposed upon or incurred by the District or any of its officers, agents, or employees, officially or personally, on account of the granting of this permit, or on account of any damage to any person or property resulting from any act or omission of the permittee or any of its agents, employees, or contractors relating to any matter hereunder. This permit shall not be construed as estopping or limiting any legal claim or right of action of the District against the permittee, its agents, employees, or contractors for violation of or failure to comply with the provisions of this permit or applicable provisions of law.
- Work authorized under this permit shall be completed by \_\_\_\_\_, unless extended by the District.
- The permittee shall grant access to the site at all reasonable times during and after construction to authorized representatives of the District for inspection of the work authorized by this permit.
- This permit may be terminated by the District without notice at any time deemed necessary for the management of the water resources of the District, or in the interest of the public health and welfare, or for violation of any of the provisions of this permit.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Heron Lake Watershed District